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May 6, 2008

Mr. James Feagle, Deputy Director of Public Works
City of Leesburg
550 South 14th Street
Leesburg, FL 34748

Re: Continuing Contract for Professional Engineering Services Pursuant to RFP No. RFP 04-013
Task Authorization No. _____
Pavement Assessment Data Analysis and 10-year Capital Work Plan

Dear Jimmy:

In response to your recent request, we have prepared the enclosed task authorization to assist the City in analyzing the pavement asset assessment data and assisting in the preparation of a 10-year work plan for pavement restoration.

PBS&J wishes to thank you for the opportunity to be of service to the City of Leesburg. Should you need additional information, please feel free to contact me at 800-284-5182 (ext. 4393), if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marc Walch', written in a cursive style.

Marc P. Walch, P.E., DEE, Vice President
Project Director

Enclosures

cc: D.M. Huey, L.R. Amadori, Wendy Gagnier, R. Sharpe; City of Leesburg

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**CONTINUING CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES
PURSUANT TO RFP NO. RFP 04-013**

TASK AUTHORIZATION NO. _____

**CITY OF LEESBURG, FLORIDA
PAVEMENT ASSESSMENT DATA ANALYSIS & 10-YEAR CAPITAL WORK PLAN**

SCOPE OF SERVICES

The following represents the scope of services to be performed by PBS&J, as it relates to the analysis of the updated pavement assessment data for the preparation of the City's 10-year capital pavement restoration work plan. PBS&J proposes to use the previous and current pavement assessment data for the analysis. The data update is to be performed by Rob Little, P.E. of Bridge Web with our oversight and review under separate contract.

ANALYSIS

The tasks included in this scope of services are described below:

1. Comparative analysis of the previous assessment to the current assessment data to determine depreciation trends for each of the pavement segments. - \$2,136
2. Preparation of a pavement restoration guidance document. - \$2,641
3. Preparation of a current pavement condition report - \$3,289
4. Analyze the data to produce a forecasted pavement condition report for 10-years based on the pavement depreciation trends and a 10-year capital pavement restoration work plan and budget. - \$12,458
5. Final presentation and recommendations meeting with the City. - \$1,679

LIST OF DELIVERABLES

The deliverables to be provided in this engagement include the following items:

1. Current Assessment Data Report
2. Forecasted Assessment Data Report Over 10-years
3. Pavement Restoration Work Plan and Budget
4. Pavement Restoration Guidance Document

ADDITIONAL SERVICES

During the course of the study, the City may request additional services from PBS&J. Such services will not be conducted until authorized by the City as mutually agreed between the parties and PBS&J. The City will be billed for such additional services based on the direct labor rates as set forth herein and any other direct expenses associated with such additional work based on the standard unit cost rates. Examples of such additional services include, but are not limited to, the following:

1. Attendance at any additional meetings in addition to what is anticipated in this scope of services; and
2. Direct support for updating GIS data to support the assessment and forecast activities.

DELIVERY SCHEDULE

After being given notification to proceed, PBS&J will initiate and complete the scope activities for presentation to the City within one month following the conclusion of the pavement assessment contract. This assumes that the City will provide the required data and information necessary to PBS&J in sufficient time to perform the work on a timely basis.

COMPENSATION

The work described within this Scope of Service has been budgeted for a Lump Sum of \$22,203. PBS&J shall submit invoices to the City for work accomplished during each calendar month. The amount due each month shall be determined on the "percentage of completion method" whereby PBS&J will estimate the percentage of the total work accomplished during the invoice period.

THE CITY OF LEESBURG, FLORIDA

POST, BUCKLEY, SCHUH, & JERNIGAN

BY: _____
MAYOR

BY: _____
VICE PRESIDENT

ATTEST:

ATTEST:

CITY CLERK

CLERK